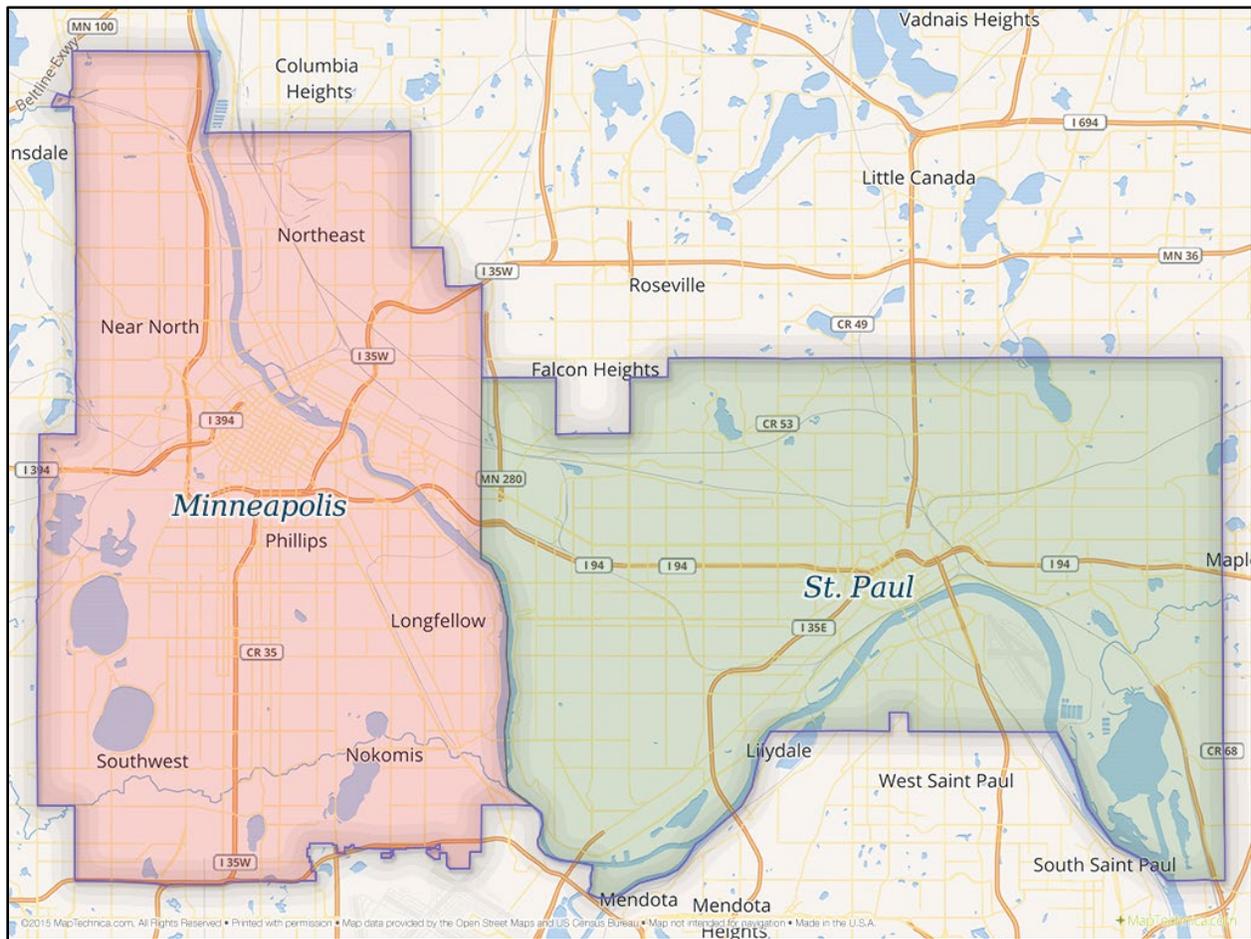


Minneapolis-Saint Paul NeighborhoodLIFT® Program Eligible Property Lookup Instructions



MINNEAPOLIS CITY LIMITS PROPERTY LOOKUP INSTRUCTIONS

Navigate to the Hennepin County 'Property information search' web page via the following link:

<http://www16.co.hennepin.mn.us/pins/addrsrch.jsp>

Enter the house number only in the 'House or building #:' form field. Enter at least the first three characters of the street name in the 'Street name:' field. Omit St., Ave., Rd., etc. Enter the 'Unit #' information field if applicable. Click the blue 'Search' button.

If the property is found in the Hennepin County database, the 'Property information address search result' web page opens with the Property ID#, the property street address, the municipality name and the name of the owner etc. Click the links at the top of the page to view additional detailed property and tax related information.

If the Municipality name is 'MINNEAPOLIS' the property **is** eligible for NeighborhoodLIFT financing. If MINNEAPOLIS does **not** appear or another city name appears, the property is outside the city limits of Minneapolis and **is not** eligible for NeighborhoodLIFT financing.

If multiple properties are associated with the same address such as a condominium building, the 'Property Search Results' web page will refresh with a list of property addresses/units. Scroll down to find the appropriate unit and confirm the City name. Click on the Property ID link to view property details.

If the property is not found in the Hennepin County database, the 'Property information address search result' web page will display the following message in yellow highlight: 'No records found'

Minneapolis-Saint Paul NeighborhoodLIFT® Program Eligible Property Lookup Instructions

SAINT PAUL CITY LIMITS PROPERTY LOOKUP INSTRUCTIONS

Navigate to the Ramsey County 'Property Tax and Value Lookup' web page via the following link:

<https://www.ramseycounty.us/residents/property-home/property-tax-and-value-lookup>

Click the 'Visit property tax and value lookup' button or the blue link. The Property Tax and Value Lookup search page opens. Enter the property street address in the 'Search by Property Address' field at the top of the page. Omit Street Direction (N,S,E,W) and Street Type (St., Ave., Rd., etc.) Select the property from the dropdown list while typing or click the 'Search' button.

If the property is found in the Ramsey County database, the 'Property Search Results' web page opens with the Parcel ID#, the name of the owner, the property street address and the property city name. Click the Parcel ID link to open the Parcel Report with additional detailed property and tax related information.

If the City name is 'ST PAUL' the property **is** eligible for NeighborhoodLIFT financing. If ST PAUL does **not** appear or another city name appears, the property is outside the city limits of Saint Paul and **is not** eligible for NeighborhoodLIFT financing.

If multiple properties are associated with the same address such as a condominium building, the 'Property Search Results' web page will refresh with a list of property addresses/units. Scroll down to find the appropriate unit and confirm the City name. Click on the Parcel ID to open the Parcel Report.

If the property is not found in the Ramsey County database, a blank web page will open and display the following message: 'No results match your search criteria.'